

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: June 16, 2004 Division: Public Works  
Bulk Item: Yes X No        Department: Engineering/Construction Management

**AGENDA ITEM WORDING:** Receipt of monthly report on Change Orders reviewed by the County Administrator.

**ITEM BACKGROUND:** There were two (2) change orders considered and approved by the County Administrator for the period 05/4/04 – 06/01 /04.

**PREVIOUS RELEVANT BOCC ACTION:** On September 9, 1998, Ordinance No. 026-1998 was adopted in order to provide that the County Administrator may approve separate, non-cumulative change orders for construction project contracts and professional service contracts in amounts not to exceed \$25,000.00 or 5% of the original contract price, whichever is greater. The BOCC requested a monthly report of all change orders considered by the County Administrator.

**CONTRACT/AGREEMENT CHANGE:** N/A

**STAFF RECOMMENDATIONS:**

**TOTAL COST:** N/A **BUDGETED:** Yes X No         
**COST TO COUNTY:** N/A  
**REVENUE PRODUCING:** YES        NO X **AMOUNT PER MONTH**        **YEAR**       

**APPROVED BY:** County Atty        OMB/Purchasing        Risk Management       

**Item Prepared By:** Stephanie Coffey, Construction Manager David S. Koppel, P.E., County Engineer

**DIVISION DIRECTOR APPROVAL:** Dent Pierce, Division Director

**DOCUMENTATION:** Included X To follow        Not required       

**DISPOSITION:**        **AGENDA ITEM #** C29

**CHANGE ORDERS  
CONSIDERED BY THE COUNTY ADMINISTRATOR  
FOR THE PERIOD 5/04/04 – 6/01/04**

PROJECT,	CO#	AMOUNT	DESCRIPTION	DATE CONSIDERED	CAUSE
Old Mariners Hospital Renovations	4	\$5,101.60	Work related for Fume Hood at Crime Lab, PVC for Copper Water Service & storm shutters	*4/11/03	Owner requested.
Key West Airport	6	\$7,300.00	Retrofit 2 previously provided baggage doors equipment and hardware	*5/24/04	Owner requested.

TOTAL \$12,401.60

\* Approved by County Administrator